

## **JOB DESCRIPTION – GOLF COURSE SUPERINTENDENT**

**Brae Burn Country, Purchase, N.Y.**

**Prepared By: Blake Halderman, CGCS**

This job description is intended to provide information to the Club Search Committee re: the concepts I believe must be applied to successfully maintain a high end country club course such as the Brae Burn Country Club. In addition to the customary responsibilities of budgeting and purchasing, the following is what you can expect of my performance – if I am employed at the Brae Burn Country Club. The list is not presented in priority order – but be assured I will:

- Keep open communication lines and be available to the Club members, staff department heads and maintenance staff to answer all questions and address all issues. **Listening and teaching are equally valuable within my world.**
- **Treat everyone at the Club with respect**, including the maintenance staff. Furthermore, I will be firm – but always fair – in my approach toward leadership. My personal goal will always be to get the job done and have fun doing this.
- **Keep the Maintenance Department clean and current** to better insure producing quality results year after year. I will always be inventive and find ways to work smarter and better.
- **Always be flexible and sensitive to Club needs** to improve the daily routine, training and job execution within the Maintenance Department.
- Provide all Club facilities (i.e.- golf course, practice complex, pool, tennis courts, clubhouse grounds, etc.) with the detailed attention each requires to satisfy Club members.
- Represent the Club, on and off the property, in an ethical and professional manner that will always enhance its image and reputation.
- Be honest, loyal and **spend the moneys of the Club as if they belonged to me** within an entrepreneurship environment.
- Treat each day like it was my first on the job; and work each week – looking to improve every aspect of the job. **There will always be more to this job than cutting the grass.**
- Strive to work every day in a manner that will allow members and their guests to have greater pride in the Brae Burn Country Club. ♠

(Text boldness added by Jim McLoughlin.)