

Todd A. Gribling

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443-605-6441

924 Litchfield Circle
Westminster, MD 21158

OBJECTIVE

Secure a Senior Management position by delivering exemplary customer service to the clientele while utilizing constant detailed communication, efficient coordination of resources, logistics, and proven record of work compliance meeting the requirements of the Performance Work Statements and Contract Agreements.

PROFESSIONAL EXPERIENCE

Melwood/Ft. Meade – Roads & Grounds Maintenance Manager Consultant (October 2022-Present)

- Training incumbent to maximize team capabilities and resources while overseeing all road and ground operations, planning, inspections, and reporting. Services include hazardous material containment, arboriculture, irrigation, snow removal and maintenance of roads, grounds, equipment, base facilities, base recycling, closed landfill operations and NIKE missile sites while staying within the 3.2-million-dollar budget parameters of the Base Operations Support (BASOPS) Contract.
- Training incumbent to ensure compliance with the standards of the Contracting Officer (KO), Contracting Officer's Representative (COR), Directorate of Public Works (DPW), the State of Maryland, and the Federal Government.
- Training incumbent to monitor the preparation and submission of all required Contract Data Requirements Lists reports to the Contracting Officer (KO), Contracting Officer's Representative (COR), and the Directorate of Public Works and verifies accuracy, timeliness, and compliance with the Performance Work Statement (PWS).
- Training incumbent to plan strategically and coordinates complex Operations Work Order (OWO) projects, identifies clear objectives, establishes high expectations, reduces risks, and verifies optimal results to the Scope of Work (SOW) requirements.
- Training incumbent to coordinates routine operations with other departments, anticipates scheduling and operational challenges, and resolves issues of common interest to ensure the successful completion of all contract obligations and operational objectives.
- Training incumbent to build and maintain positive customer relationships; emphasizes timely, compliant, and accurate services and swift resolution of questions and concerns of the (KO), (COR), and (DPW).
- Training incumbent to communicate daily with Ft. Meade (COR), (DPW), National Security Agency (NSA), and the Garrison Command to provide progress updates, submit work completion notices, and support scheduling.
- Training incumbent to construct (SOW) and implement comprehensive and detailed projects to the Request for Proposal (RFP) form the (KO) and department budgets totaling more than \$2,800,000 to ensure that work is on time and on budget.
- Training incumbent to negotiate project pricing, logistics, and performance standards based on scope of work orders and provides proposals to the (COR), (DPW), and (KO) meeting the requirements of the (SOW) and (RFP) for planning and budgeting.

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- Training incumbent to lead and develop a technically diverse team of 36 skilled employees, conducts trainings, observes service delivery, and evaluates performance, enabling the team to consistently deliver exceptional service to the (COR), (DPW), (KO), and (BASOPS) Contract daily.

AWARDS

- Ft Meade Commander's Certificate of Excellence: For efforts displayed in storm clean-up following Hurricane Sandy.
- Ft Meade Commander's Certificate of Excellence: For efforts displayed in the dedication of the USO building.
- Ft Meade Commander's Certificate of Excellence: For efforts displayed in the dedication of the 27th Massing of Colors
- Ft Meade Commander's Certificate of Excellence: For efforts displayed in the dedication of the 2014 Earth Day Celebration.
- Ft Meade Commander's Certificate of Excellence: For efforts displayed in the dedication of the Memorial Day Remembrance.
- Chaplain's Coin: For exemplary service in support of the Holiday Tree Lighting Ceremony and holiday festivities (2012).
- Chaplain's Coin & Certificate of Excellence: For exemplary service in support of the Holiday Tree Lighting Ceremony and holiday festivities (2013).

Melwood/Ft. Meade – Roads & Grounds Maintenance Manager (October 2011-October 2022)

- Maximizes team capabilities and resources while overseeing all road and ground operations, planning, inspections, and reporting. Services include hazardous material containment, arboriculture, irrigation, snow removal and maintenance of roads, grounds, equipment, base facilities, base recycling, closed landfill operations and NIKE missile sites while staying within the 3.2-million-dollar budget parameters of the Base Operations Support (BASOPS) Contract.
- Ensures compliance with the standards of the Contracting Officer (KO), Contracting Officer's Representative (COR), Directorate of Public Works (DPW), the State of Maryland, and the Federal Government.
- Monitors the preparation and submission of all required Contract Data Requirements Lists reports to the Contracting Officer (KO), Contracting Officer's Representative (COR), and the Directorate of Public Works and verifies accuracy, timeliness, and compliance with the Performance Work Statement (PWS).
- Plans strategically and coordinates complex Operations Work Order (OWO) projects, identifies clear objectives, establishes high expectations, reduces risks, and verifies optimal results to the Scope of Work (SOW) requirements.

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- Coordinates routine operations with other departments, anticipates scheduling and operational challenges, and resolves issues of common interest to ensure the successful completion of all contract obligations and operational objectives.
- Builds and maintains positive customer relationships; emphasizes timely, compliant, and accurate services and swift resolution of questions and concerns of the (KO), (COR), and (DPW).
- Communicates daily with Ft. Meade (COR), (DPW), National Security Agency (NSA), and the Garrison Command to provide progress updates, submit work completion notices, and support scheduling.
- Constructs (SOW) and implements comprehensive and detailed projects to the Request for Proposal (RFP) form the (KO) and department budgets totaling more than \$2,800,000 to ensure that work is on time and on budget.
- Negotiates project pricing, logistics, and performance standards based on scope of work orders and provides proposals to the (COR), (DPW), and (KO) meeting the requirements of the (SOW) and (RFP) for planning and budgeting.
- Leads and develops a technically diverse team of 36 skilled employees, conducts trainings, observes service delivery, and evaluates performance, enabling the team to consistently deliver exceptional service to the (COR), (DPW), (KO), and (BASOPS) Contract daily.

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- Ft Meade Commander's Certificate of Excellence: For efforts displayed in storm clean-up following Hurricane Sandy.
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PROFESSIONAL EXPERIENCE – Continued

The Kennedy Center for the Performing Arts–Melwood Horticultural & Agronomic Consultant (September 2013-April 2019)

Developed and implemented current agronomic and horticultural plant nutrient and pesticide program. Responsible for training all existing and new employees to include site manager, regional property manager, and technicians. Provide weekly walkthroughs of the property with site manager and Kennedy Center Contracting Officer's

Representative (COR) during the growing season to inspect and identify any plant health concerns. Attend and/or call in to monthly progress meeting between Melwood and The Kennedy Center.

GrowinGreen – Operations and Field Manager (2009-2011)

Developed and managed \$2,500,000 operating and \$200,000 capital improvement budgets; led and trained a staff of 16 detail-oriented, skilled employees including field managers, technicians, and equipment mechanics; met or exceeded annual product quality and production goals. Received GrowinGreen Employee of the Year Award for exemplary customer service and business growth 2011.

National Golf Club at Tantallon – Golf Course Manager (2006-2009)

Developed and implemented \$690,000 operating and \$270,000 capital budgets, while leading and training a team of 22 full-time and seasonal employees to develop and maintain a private 18-hole, Ted-Robinson-Designed Course including the installation of the Rain Bird Nimbus II computerized irrigation system and the development and implementation of a comprehensive equipment maintenance and replacement plan. Course Distinctions: *Golf Digest* 5-STAR Ranking.

Swan Point Yacht & Country Club – Golf Course Manager (2005-2006)

In the absence of a Marina Manager: Developed a detailed maintenance program for all marina grounds, docks, equipment, and boat ramps; managed and implemented the \$650,000 operating and \$89,000 capital budgets for a semi-private, 5-Star *Golf Digest*, Bob-Cupp-Designed Course; administered a support contract serviced by Kemper Sports Management and created the strategic master plan for a complete course renovation by Golf Course Architect Ron Garl. Course Distinctions: Top 50 Courses in Maryland by *Golf for Women*; Best of Environmental Golf, 2004-2005 by *Golfdom Magazine*.

Golf Course Manager and Superintendent (1995-2005)

Led and trained crews of more than a dozen full-time and seasonal employees in construction and maintenance projects essential to the operations of private and public golf courses, including the construction and installation of facilities and the purchase and maintenance of equipment.

AWARDS

Personal Distinction:

Awarded Certificate of Recognition for Environmental Planning by Audubon International

Course Distinctions:

Certified Audubon Sanctuary

Certified Environmental Property by Bay-Wise Master Gardeners

Ranked Best of Environmental Golf, 1999-2003 by *Golfdom Magazine*

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Ranked Top 10 Courses in Maryland by *Golf Digest*
Ranked Top 10 Places to Play by *Golf Styles*
Official home course of the Baltimore Orioles

EDUCATIONAL AND PROFESSIONAL LICENSES, CERTIFICATIONS, AND CLEARANCES

The Ohio State University, AAS-Turfgrass Management, 1996
Commercial Pesticide License, Maryland

Commercial Pesticide License, North Carolina
Commercial Pesticide License, Ohio
Commercial Pesticide License, Virginia
Certified Professional Fertilizer Applicator, Maryland
Certified Professional Fertilizer Applicator, Virginia
Golf Course Superintendents of America, Class A
International Society of Arboriculture Certified Arborist
Maryland Licensed Tree Expert
Maryland Erosion & Sediment Control License
Certified Playground Safety Inspector
SECURITY CLEARANCE-NACI

PROFESSIONAL ASSOCIATIONS

Golf Course Superintendents Association of America, member since 1994
Ohio Turfgrass Foundation, member since 1994
Mid-Atlantic Association of Golf Course Superintendents, member since 1994
Board of Directors of the Maryland Turfgrass Council 2003-2006
International Society of Arboriculture, member since 2015
Maryland Arborist Association, member since 2015
Tree Care Industry Association, member since 2022