Education

Towson University	December 2018
Bachelor of Business Administration	
Major: Finance	
GPA: 3.1	
Tau Sigma Gamma Zeta Honor Society	
Xavier University	August 2014-2016
GPA: 3.00	0

Work Experience

Loyola Blakefield High School

Peak Management September 2019- Present

Parkville, MD

- Assisted leasing manager with daily operations as well as providing assistance to residents and prospects.
- Develop cash reports as well as updating MRI and Knock Software.
- Responsible for daily reports to corporate office.

Clinton Electric January 2019- May 2019

Timonium, MD

- Support Human Resources with new hires and filing as well as assisting residential department with customer service, spreadsheets, and opportunities.
- Data entry for Residential and Accounting Departments.

Golf Course Management, Country Club of Maryland

May 2015 - August 2018

Towson, MD

- Responsible for a multitude of areas on the golf course.
- Entrusted with operating heavy machinery as well as having course ready for tournaments and daily play.
- Required to be there no later than 6am, 40 hours a week and overtime if possible.

Assistant Property Manager, Schafer Buildings, LLC. June 2010- Present

Towson, MD

Assistant Ice Hockey Coach for Loyola Blakefield September 2016 - Present Towson, MD

Golf Course Management, Turf Valley Resort May 2012 – August 2014 Ellicott City, MD

Extra- Curricular Activities and Skills Member of the Towson Ice Hockey Team Member of Xavier Lacrosse Team Clubs

September - March 2016 September – April 2015

September 2010-2014

• Tau Sigma Gamma Zeta Honor Society, Real Estate Club, Investment Group Club, Financial Management Association and Men's Ice Hockey.

Skills and Interests

• Microsoft Word, Microsoft Excel proficient, Microsoft Power Point, Adobe InDesign, Piano, Golf Course Architecture, Traveling, Commercial and Residential Real Estate, Hiking, and Biking.